

Year 7 French Trip March 2025
Parental agreement for school to administer medicine

The school will not give your child medicine unless you complete and sign this form, and the school has a policy that the staff can administer medicine.

Name of school	Emmanuel Middle School
Name of child	
Date of birth	/ /
Class	
Medical condition or illness	

Medicine (Medicines must be in the original container/packet)

Name/type of medicine <i>(as described on the container)</i>	
Date dispensed (if applicable)	/ /
Expiry date of medicine	/ /
Agreed review date to be initiated by	MEDICATION FOR FRENCH TRIP ONLY
Dosage	
Time when medication to be administered	
Special instructions/precautions	
Are there any side effects that the school needs to know about?	
Self administration	Yes
Procedures to take in an emergency	
Name and phone no. of GP	

Contact Details

Name	
Daytime telephone no.	
Relationship to child	
Address	

The above information is, to the best of my knowledge, accurate at the time of writing and I give consent to the school staff administering medicine in accordance with the school policy. I will inform the school immediately, in writing, if there is any change in dosage or frequency of the medication or if the medicine is stopped. I accept that this is a service that the school is not obliged to undertake.

Parent Signature: _____

Print Name: _____ **Date:** _____

Staff are unable to administer aspirin or medicines containing ibuprofen unless they are prescribed by a doctor. All medicines must be in their original box or container. All prescribed medicines must be provided in the original container as dispensed by a pharmacist and include the instructions for administration.

Administration of Medicines – French Trip 2025

If a child requires medication for a specific medical condition or illness parents needs to complete the parental consent form. This form together with the medication should be handed into the school office in a zip lock bag (with your child's name clearly written on the bag) at the very latest BY FRIDAY 28th FEBRUARY 2025.

If you are unable to provide the medicine because it is required at home prior to the trip, please send the completed consent form into school in the zip lock bag, so that any medicines can be added to our administration records and then the medicine may be placed in the bag prior to departure.

Please note that we **cannot** administer aspirin or medicines containing ibuprofen unless they are prescribed by a doctor. All medicines must be in their original containers/boxes. Parents must ensure that any instructions for administration on the parental agreement form (for example dose and/or time between doses) match those detailed on the medication provided. Failure to ensure this may affect our ability to administer the medication.

Please do not send paracetamol in for “just in case” headaches etc. The school will take liquid paracetamol (and strepsils for sore throats) for students for this purpose.

If your child currently has medication held at school and you would like this to be taken on the trip, please inform Mrs Bartlett in the school office BY FRIDAY 28th FEBRUARY that this medication needs to be taken.

If your child suffers with asthma and they have a blue/reliever inhaler they may carry this on them and a consent form is not required for this. If they take a brown/steroid based inhaler a parental consent form should be completed and the inhaler handed in as above.

If parents have any questions about medicines etc they should speak to Mrs Bartlett in the school office.

February 2025