



Meet the Tutor Evening - Year 5

Welcome to Emmanuel CE Middle School





to Year 5

Meet the team!



Miss Stinson

Head of Year
(Mrs Dibben
from Sept.)

Mr Gorgirzadeh

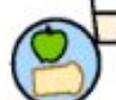
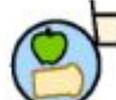
Miss Hoyland

Miss Rogers

Our Day...

Morning Registration Time

- spellings
- reading/AR quizzing
- pastoral check-ins with tutor
- equipment checks
- interventions
- tutor time (HW/upcoming events/etc)

	8.40	9.00					10.40	1.45	2.40	
 Monday	 Registration Room 4	 Registration Room 4					 Registration Room 4	 Art Room Miss Lynn	 School Hall	
 Tuesday	 Registration Room 4						 Registration Room 4	 Room 9 Miss Howe	 Room 4	
 Wednesday	 Registration Room 4	 Room 4 Miss Stinson	 Mr Foord	 Break		 Room 4 Miss Stinson	 Lunch	 Registration Room 4	 Room 4 Miss Stinson	 Room 4
 Thursday	 Registration Room 4	 Room 4 Miss Stinson	 Room 4 Miss Stinson	 Break	 Room 2 Mrs Roche	 Mr Foord	 Lunch	 Registration Room 4	 Room 9 Miss Lynn	 Room 4
 Friday	 Registration Room 4	 Lab 1 Mrs Smith	 Room 2 Mme Roche	 Break	 Room 4 Miss Stinson	 Room 4 Miss Stinson	 Lunch	 Registration Room 4	 Room 4 Miss Howe	 School Hall

Break and Lunch

Break time snack

- a healthy and quick 'unwrap and go' snack
- NUT and KIWI FREE

Lunch time (1:00pm-an hour later than what they will be used to!)

- Pupils who are packed lunch eat inside the classrooms and will have 15 minutes to eat before heading out to the playground. Children who need longer to finish will take their lunch into the hall to finish before going outside.

Classroom Equipment

- Pencil case - a sensible size please!
- 2 x handwriting pens with **BLUE** ink (not biro)
- Pink, Green & Purple biros for marking work
- Ruler
- Pencils (HB)
- Rubber
- Sharpener
- Gluestick
- Small selection of coloured pencils and highlighters (optional)

We will provide pupils with a mini whiteboard, whiteboard pen and a whiteboard rubber.

Pencil cases will need to be topped up regularly throughout the year so that pupils are fully prepared for lessons.

Stationery shop in school weekly

Equipment checks will be done each morning. Pupils will receive a demerit if they are not prepared with the correct equipment. (3 demerits=detention)

School uniform

- Shoes - leather, non-branded, explicitly not a trainer, sneaker or pump. If you are unsure please do contact the school to check that what you are considering purchasing is appropriate.
- Earrings - no more than 1 stud in each ear (earrings that are not a stud are not acceptable).
- No makeup, nail varnish or false nails.
- For full uniform description see Emmanuel school website or contact Bartlett's of Wimborne uniform shop.

*****Please ensure that every item is clearly labelled!*****

Homework Diary & Communication

- Pupils must keep it with them at all times.
- Used for recording homework and important events.
- Includes timetable and other useful information- timetables will be issued on the first day of school.
- **To be signed weekly by pupil, parent and class tutor.**
- If you have any questions or concerns, please make contact with your child's tutor - this can be done by email, phone or a message written in the homework diary.

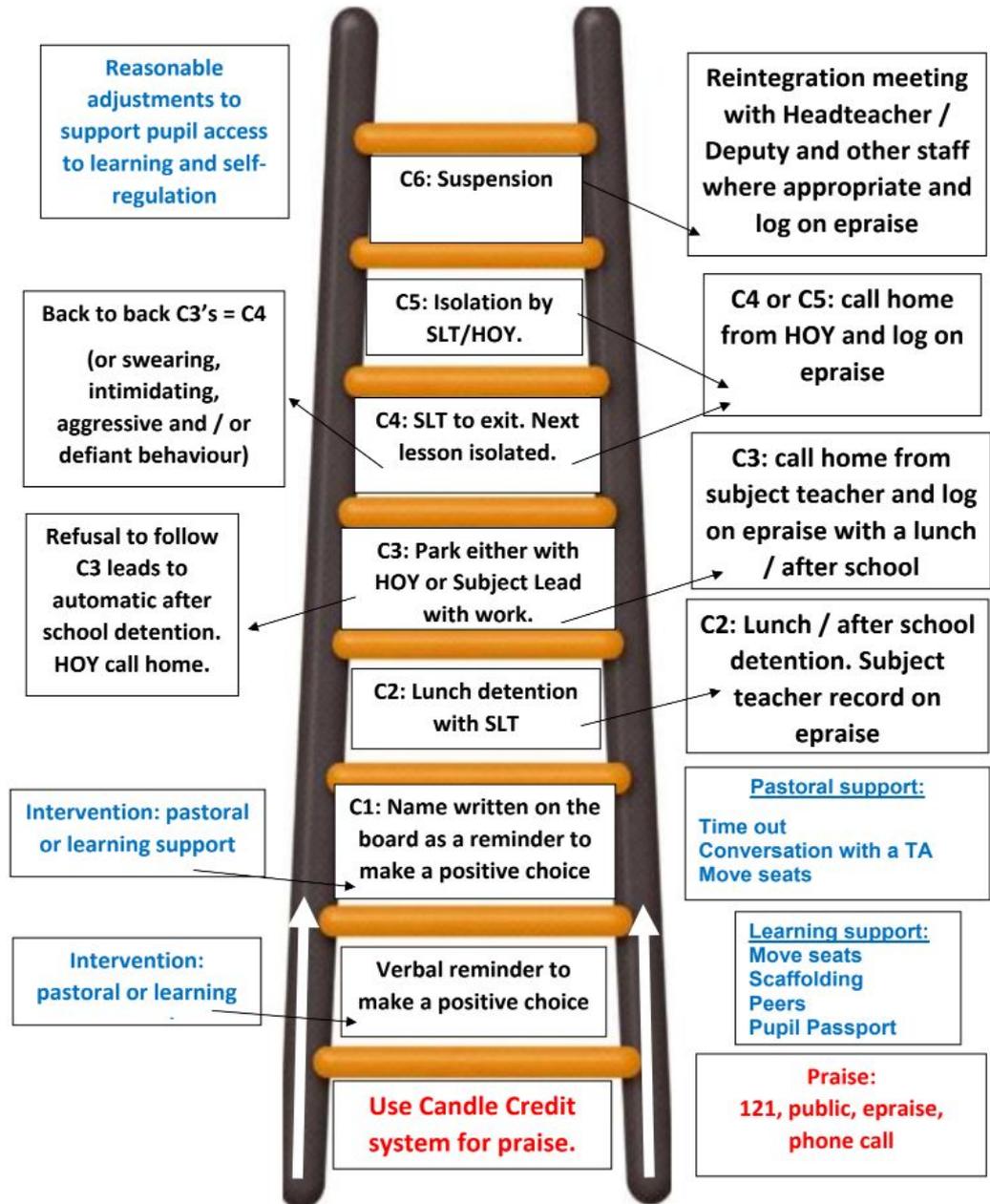
Homework

- Set weekly on a Friday & due the following Friday
- Maths and English (both online-login information to come) approx 45-60 minutes per week
- AR quizzing regularly (minimum of 3 quizzes -within ZPD level- passed per half term)
- Homework club available
 - After school HW club by invitation only
 - HW club in school (2 x week during lunch time)

*** Homework detentions will be given for any incomplete homework***

Ladder of classroom expectations

Please make sure you are checking epraise regularly to keep up with candle credits, the reward shop and Arbor for demerits/behaviour detentions.



Transfer Day - Friday 27th June 2025

- Pupils will meet in the Sports Hall – please arrive between **8:40 - 8.45am**. (There will be senior staff to guide you to this area).
- You can either drop your child off or wait with them in the Sports Hall. You will be able to wave them off as they go with their tutor @ 8.50am
- Please pick your child up from the **Sports Hall at 3:10pm.**
- Please remember that we do not allow cars entry to the School Campus at the start and finish of the school day, but there is plenty of parking on neighbouring roads.

Transfer Day 27th June 2025

- Wear current school uniform

What should your child bring to school?

- a healthy snack (no nuts, kiwi or sesame please!)
- a named water bottle
- a packed lunch

*If you are entitled to FSM and have ordered a packed lunch with our office, this will be provided (ham/cheese OR tuna baguette, drink, piece of fruit, piece of cake).

- a sensible pencil case

- These can be carried in a small bag/rucksack.

Medication Reminder

- If your child has any medication that they need to have in school (Epipen etc) this can be brought to the office after you have dropped your child off on transfer day as we will need a *permission to administer medication form* completed.
- You can then collect the medication at the end of transfer day and then return it to us on the first day of term (we will already have the consent form completed on Transfer Day).

First Day - Monday 8th September 2025

- **Drop off 8.15am:** ONE parent/carer to walk their child round the EMS side of campus & drop off at the Year 5 gate - senior staff will guide you
- **Pick up at 3.15pm:** staff will walk the children down and dismiss them from the main gate. Thank you for being on time for this dedicated earlier time slot for year 5 in the first few days.
- No driving/parking on site - lots of space in neighbouring roads

Tuesday 9th Sept

- **All 4 classes: drop-off at 8.15am and finish/ pick-up at 3.15pm.**
- **Drop off at the gate (8.15am):** Pupils will be guided from the main gate by EMS staff, through the Year 5 entrance gate to the tennis courts where they will line up with their Form Tutor.
- **Pick up (3.15pm): Please organise a place to meet your child outside the school gates.** The roads nearby get quite congested, so once they are confident enough, it is advisable to encourage your child to walk, bike or scoot at least part of the way.

From Wednesday 10th Sept & onwards

- **Drop-off 8.20am with the rest of the school - registration at 8.40am**
- **Drop off at main gate:** Pupils to walk through the side entrance gate guided by Year 5 team to go into the cage
- **Pick up at 3.20pm, with the rest of the school:** Please continue to arrange a place to meet your child outside the school gates

Transition Booklet – all the extra info!

- Please enjoy looking through this booklet with your child when they bring it home on Transfer Day (27th June)
- Lots of useful school information

Please read the following sections carefully:

- Stationery, uniform and equipment lists
- Extra uniform guidelines eg. Jewellery/hair/ make-up
- Mobile phones must be SWITCHED OFF before entering the school grounds in the morning. Pupils are **not** allowed to use their phones on school grounds. At the start of the school day, they must be placed in the Year Group phone box- these are then taken to the School Office for safekeeping and brought back at the end of the day for collection.

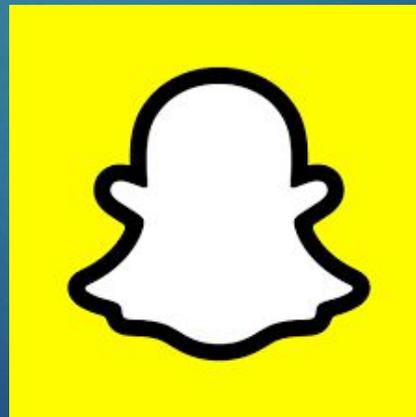
“Pupils feel safe and are happy at this welcoming school.”

Ofsted, May 2022

Rights: it is your right and decision to allow your child to have a mobile phone

Responsibility: please be vigilant in checking the phone regularly and take action where needed

School will get involved and can provide advice if an incident carries on into school.



Ask the Office

If you have any questions about the following, please speak to Mrs Askam at the front of school as you leave:

- Arbor - school/parent communication. Details will be sent to you before your child starts in September.
- School Lunches - Menus / pre-payment (pre-payment is made via Arbor and Menus are available on the school website)
- Free School Meals - Uniform Grant
- Medical Procedures / Management of Medicines
- Peripatetic Music Lessons (forms already sent must be returned by 11th July)
- Breakfast Club (available Monday-Friday from 7.40am - this will be bookable via Arbor)

Heatree Residential

- Dartmoor, Devon (3 nights)
- Nationally recognised Activity Centre - outdoor learning
- May 5th-8th 2026
- Info evening- **within first few weeks of school**
- deposits will be taken quite early in the year to confirm our dates.
(90 pupils=fully contained site)

