



Emmanuel CE Middle School

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## Emmanuel Middle School - feedback policy

Version	5.0
Date ratified	February 2026
Date issued	February 2026
Review date	September 2026
Owner	Deputy Headteacher
Applies to	All EMS Staff

Version	Date	Reason
1.0	September 2022	New policy
2.0	September 2023	Update whole class feedback
3.0	September 2024	Update from WAT to Initio
4.0	September 2025	New format
5.0	February 2026	Update in procedure

### Emmanuel Middle School - feedback policy. Updated February 2026.

#### 1. Purpose of feedback:

- To move learning forwards
- To target the specific learning gaps that pupils exhibit
- To identify and correct errors and resolve misconceptions
- To support all pupils in reflecting on their learning
- To inform all pupils of their progress or achievement
- To inform planning





## 2. Feedback must be:

- Accurate and actionable
- Succinct and accessible to all
- Timely and specific (focused on the task, subject and/or self-regulation strategies)
- Acted upon by pupils during lesson time wherever possible

## 3. Feedback must not be:

- Excessive
- Intrusive
- Focused on learners' personal characteristics
- Vague

## 4. Feedback should be a balance of individualised, whole class, group and peer to peer:

- in-class responsive feedback through questioning
- whole-class feedback
- self-assessed quizzing
- Self and / or peer assessed critique and redrafting - based on class feedback and success criteria
- deeper marking of extended pieces of writing, assessments or sequences of lessons with an opportunity given for pupil response

## 5. Marking codes:

Where appropriate, staff will use the following codes to signpost a line on the page where an error occurs. The child will use their prior learning to find the error and correct.

S = Spelling (an appropriate number of spellings to be addressed for each task, starting with the most basic)

P = Punctuation

G = Grammatical error (to include tense, missing/incorrect word or agreement)

// = New paragraph

A = Where significant individual teacher support is required

Teachers should use their professional judgement to ensure that an appropriate number of spelling, punctuation and grammatical errors are addressed for each task, starting with the most basic.

**Teachers use green pen; pupils use purple pen to respond.**