



Emmanuel CE Middle School

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Executive Headteacher: Mr Ron Jenkinson, M.Ed
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16th October 2018

Year 6 Isle Of Wight Study Visit 1st July - 5th July 2019

Dear Parents/Carers,

As outlined at the Information Evening we intend to take the Year 6 to Little Canada, on the Isle of Wight, next July.

The Little Canada site is one of many in this country and abroad which are run by PGL, and you may obtain further information from their website. We use PGL as our provider, as they have an excellent reputation of providing quality courses and superb safety standards. The children will be located in chalets with 4 to 10 children which are all en-suite. Staff members (made up of teachers and teaching assistants) will be located in chalets among those of the children: the children will be made aware of exactly which chalets are those of the staff members. The site is very secure, and 24 hour security is provided by the company; in addition our staff will stay on duty until all the children are asleep.

The activities offered are not compulsory, but all children are encouraged to try every activity from a vast range, from Abseiling, Archery, Fencing, Climbing to Aeroball etc. All the activities are run by experienced and trained PGL staff, and the children will be accompanied by EMS staff to all activities.

All meals are provided except for lunch on the day of departure from Emmanuel Middle School.

Details of the clothing and any essentials required for the visit will be supplied at a later date. The children will not require any specialised equipment or clothing.

Based on an approximate number of 80 pupils applying for the trip, the cost of the Isle of Wight visit will be £430. **The Deposit is non-refundable.**

Families who receive Free School Meals (FSM) are eligible for subsidy towards the £430; this will mean that you be expected to pay a reduced total of £225.

In order to secure your child's place on this trip I would ask that you complete the reply slip and send it to the **School Office** in an envelope marked 'Year 6 IOW Residential' with

your child's name and class clearly labelled on the front along with an initial (non-refundable) deposit of £90 by Tuesday 30th October or £45 if you are eligible for FSM.

Once the trip is confirmed as proceeding, the deposit cheques/cash will be banked. As soon as this happens you will receive a payment request from ParentMail to pay via PlusPay. This is the school's preferred payment method and will enable you to pay using Debit cards, Credit cards, PayPal and PayPoint. Your child's trip account will be set up with stepped payment dates as shown below, but you are free to pay in advance of these if you wish. Parents are asked to adhere to these payment dates as the school has to make staged payments to PGL.

Payment Dates

An initial deposit of £90 (£45 FSM) must be paid by Tuesday 30th October 2018

A second payment of £110 (£60 FSM) by 21st December 2018

A third payment of £110 (£60 FSM) by 28th February 2019

Final payment of £120 (£60 FSM) by 31st May 2019

The closer to the departure date the greater the proportion of the remaining £430 will have to be paid, if the visit is cancelled by a parent/ guardian. This is common practice among holiday firms.

Insurance is provided by PGL and further details can be obtained from their website.

If your child has special dietary requirements you will be asked about those on the medical form which will be sent out nearer the time. Any medical condition, which requires medication, will also need to be notified: and it is extremely important that we have up to date contact details for everyone who has parental responsibility.

If you have particular queries regarding your circumstances please telephone the School Office, Mr Palmer or myself and we will endeavour to help answer those questions.

If you wish your child to take up this very exciting opportunity, please complete the slip attached to this letter and return it to the school office, together with the deposit, in an envelope marked with your child's name, class and Isle of Wight 2019.

Yours faithfully,

Jemma Howe
IOW Group Leader

Isle of Wight Trip
1st - 5th July 2019

Child's name: _____ Class: _____

I would like to reserve a place for my child to go on the Isle of Wight trip in July 2019 and enclose the £90 deposit. I understand the payment terms outlined in this letter.

Signed: _____ Date: _____
(Parent/Carer)