

Position applied for			
Post No:			
School Name			
Please tell us where you saw the vacancy advertised?			
<b>Personal Details</b>			
Title (Mr, Mrs, Ms, Mx etc)			
Forenames (given name):			
Surname (family name):			
Known as:			
Email address:			
Tel no Home:		Tel no Mobile:	
Tel no Work:		Preferred contact no	Work / Home / Mobile
<b>Address</b>			
Address 1:			
Address 2:			
Town/City:			
County:			
Postcode:			
Country:			
<b>Special requirements at interview</b>			
<p>The Trust welcomes applications from disabled people and all sections of the community. Please indicate below if you have any special requirements regarding attendance at interview.</p>			

Employment History			
Employers (from most recent)	Position and Salary	Start / Finish Dates	Reasons for Leaving

Education, qualifications and training		
Shortlisted candidates will be expected to provide evidence of the qualifications listed on this application.		
Qualifications including grades	Awarding body	Date
Other relevant qualifications and training		
Any other relevant qualifications and training, taken or to be taken, including short courses, with dates		

Membership of professional/technical bodies

Relevant experience

Please use this section to explain how your skills, experience and knowledge would make you a suitable candidate for the post. This could include voluntary work, leisure interests and other activities, which you consider to be relevant to the position. In completing this section it is important that you refer to the requirements in the job description/person specification and provide evidence of how you meet the essential and desirable criteria.

Please continue on a separate sheet if necessary

Relevant experience cont/d

References

Please provide contact details for two people who have agreed to give an employment reference on your behalf. These references must be from your two most recent places of work or education. Wimborne Academy Trust reserves the right to approach any previous employer to confirm factual information about your previous employment record.

Note: References may be taken up prior to interview if you are shortlisted.

If you are not currently working with children, please ensure you provide details of one referee for the employer for whom you have most recently worked with children.

Where possible, references will be taken up via e-mail.

First Reference:

Name of referee:

Employers name:

Address:

Telephone number:

Email:

Relationship to you (e.g.  
Manager/headteacher):

Second Reference:

Name of referee:

Employers name:

Address:

Telephone number:

Email address:

Relationship to you (e.g.  
Manager/Headteacher):

If you wish to be contacted before references are taken up please tick

Miscellaneous			
Do you possess a current driving licence? <b>YES / NO</b>			
Do you have the use of a vehicle or other appropriate means of transport? <b>YES / NO</b>			
National Insurance number:			
Are you related to a Trustee of the School / Trust <b>YES / NO</b>			
If YES please give details below,			
Declarations and Signature			
<p>The post you are applying for is exempt from the Rehabilitation of Offenders Act 1974. You are required to reveal any information concerning spent or unspent convictions, cautions, reprimands or warnings.</p> <p>Arrangements were introduced on 29th May 2013 to filter out certain old and minor convictions and cautions for criminal record certificates and enhanced criminal record certificates issued by the Disclosure and Barring Service (DBS). These arrangements are set out in The Police Act 1997 (Criminal Record Certificates: Relevant Matters) (Amendment) (England and Wales) Order 2013 (the "Order"). Please refer to this document if you are in any doubt on what convictions to disclose.</p>			
Do you have any spent or unspent convictions, cautions, reprimands or warnings? <b>YES / NO</b>			
Are you barred from working with children or vulnerable adults? <b>YES/NO</b>			
<p>For the purpose of the Data Protection Act 1998 I give my consent to this form and related information being processed and retained on file and to the school verifying the information I have provided with relevant third parties in administering its recruitment process.</p> <p>I declare that the information given on this form is to the best of my knowledge and belief correct and I understand that if I give you any false information or fail to provide full and complete information it may lead to my dismissal if I am appointed. I further understand that canvassing councillors, senior officers or governors either directly or indirectly will disqualify me for appointment.</p> <p><b>I agree to that all the declarations made on this form are true</b> <input type="checkbox"/></p>			
Signature of applicant		Date	

**Diversity Questionnaire**

***This information is confidential and does not form part of your application and will not be taken into account when making the appointment.***

We will seek to ensure that all existing and potential employees are given equal opportunities. We are committed to diversity and equality of opportunity in our employment policies and practices. Our aim is to promote diversity so that no employee or potential employee will be subject to unlawful or unfair discrimination because of gender, age, marital or civil partnership status, colour, race, nationality or other ethnic or national origin, disability, religion, sexual orientation, gender reassignment, pregnancy or maternity or membership or non-membership of a trade union or political beliefs. We will seek to ensure that no applicant for employment is disadvantaged by conditions or requirements which cannot be justified.

In order to help us monitor the effectiveness of our Diversity Employment Policy (and for no other reason) all applicants are asked to provide the information requested below.

**Which of the following best describes your ethnic origin?**

<input type="checkbox"/>	White British	<input type="checkbox"/>	White Irish	<input type="checkbox"/>	Any other White background
<input type="checkbox"/>	White and Black Caribbean	<input type="checkbox"/>	White and Black African	<input type="checkbox"/>	White and Asian
<input type="checkbox"/>	Any other mixed background	<input type="checkbox"/>	Indian	<input type="checkbox"/>	Pakistani
<input type="checkbox"/>	Bangladeshi	<input type="checkbox"/>	Chinese	<input type="checkbox"/>	Any other Asian background
<input type="checkbox"/>	Caribbean	<input type="checkbox"/>	African	<input type="checkbox"/>	Any Other Black background
<input type="checkbox"/>	Arab	<input type="checkbox"/>	Gypsy/Romany	<input type="checkbox"/>	Irish Traveller
<input type="checkbox"/>	Any other ethnic background				

**Gender**

<input type="checkbox"/> Male	<input type="checkbox"/> Female	<input type="checkbox"/> Prefer not to say
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**Which of the following best describe your sexual orientation?**

Prefer not to say <input type="checkbox"/>	Bisexual <input type="checkbox"/>	Gay/Lesbian <input type="checkbox"/>
Heterosexual/Straight <input type="checkbox"/>	Other <input type="checkbox"/>	



<p>Do you consider yourself to have a disability? (for this purpose disability means any physical or mental impairment which has a substantial and long term adverse effect on your ability to carry out normal day to day activities)</p>		
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Prefer not to say <input type="checkbox"/>
<p>If you have answered yes to the above please state the type of disability which applies to you (please select all that apply)</p>		
<input type="checkbox"/> Hearing impairment	<input type="checkbox"/> Learning disability	<input type="checkbox"/> Mental health illness
<input type="checkbox"/> Speech impairment	<input type="checkbox"/> Visual impairment	<input type="checkbox"/> Physical impairment
<p><input type="checkbox"/> Long standing illness or health condition</p>		
<p>Please indicate below if you have any special requirements regarding attendance at interview</p>		
Date of birth		
<p>Which of the following best describes your faith/religion/belief?</p>		
Prefer not to say <input type="checkbox"/>	None/no religion <input type="checkbox"/>	Christian <input type="checkbox"/>
Hindu <input type="checkbox"/>	Jewish <input type="checkbox"/>	Buddhism <input type="checkbox"/>
Muslim <input type="checkbox"/>	Sikh <input type="checkbox"/>	Other <input type="checkbox"/>

Thank you for taking the time to complete this diversity questionnaire