

# Feedback Policy (Model)

<b>Version</b>	1.2
<b>Approving Body</b>	Headteacher
<b>Date ratified</b>	[March 2021]
<b>Date issued</b>	[March 2021]
<b>Review date</b>	March 2022
<b>Owner</b>	Headteacher
<b>Applies to</b>	All Trust Schools, all Trust staff

<b>Version</b>	<b>Date</b>	<b>Reason</b>
1.0	May 2017	To establish a Trust wide policy
1.1	February 2020	To develop a model policy
1.2	March 2021	To update model policy

## Feedback

### 1. Purpose of feedback

- To give all pupils guidance on how to improve future learning
- To inform all pupils of their progress or achievement
- To correct any errors and resolve misconceptions
- To support all pupils in reflecting on their learning
- To provide information for assessment and moderation
- To inform planning

### 2. Feedback must be:

- Accurate and helpful
- Succinct and accessible to all
- Timely
- Acted upon by pupils during lesson time wherever possible

### 3. Feedback must not be:

- Excessive
- Intrusive

### 4. Feedback should be a balance of:

- Immediate, summarising or reviewing
- Whole class, group, peer to peer and individualised

### 5. Feedback expectations in all curriculum areas

All children and adults to feedback/feed forward using the following colours and codes for consistency:

#### Colour coding

Pink = Correct

Green = Incorrect/Needs improvement

Purple = Corrections

Redrafting = Normal pen

#### Symbols

These symbols should be used to identify common themes.

A = Assisted (TA or teacher support)

S = Spelling (an appropriate number of spellings to be addressed for each task, starting with the most basic)

P = Punctuation

G = Grammatical error (to include tense, missing/incorrect word)

/ = Finger space

// = New paragraph

### 6. Remote learning

Feedback is equally a vital part of remote learning and should mirror in school practice.