



## Emmanuel CE Middle School

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Headteacher: Mr Rob Christopher, BSc (Hons) PGCE  
Deputy Headteacher: Mr Alister Barker, BSc (Hons) PGCE

24<sup>th</sup> May 2022

Dear Parents/Carers,

We warmly welcome you to Emmanuel Middle School and are delighted your child will be joining us in September. As Head of Year 5, I am greatly looking forward to working in partnership with you and your child as they begin their middle school journey.

Thank you for the information you provided regarding friendship choices. It is so important to us that your child's transfer goes smoothly and work is well underway between the first and middle school teams. **If you have not yet sent us your 6 friendship choices, we would be very grateful if you could respond ASAP via email to this address, [admissions@emmanuelmiddle.org](mailto:admissions@emmanuelmiddle.org)**

As part of our dedicated transition process, Mrs Binning, Mrs Birkbeck (our Pastoral Support Workers), Mrs Prestage (our SENDCo), and I are greatly enjoying our conversations with your child's first school teachers. It has been a real pleasure for us to gather all the relevant information to ensure a positive and successful transition for your child. All individual children's needs are being carefully considered throughout the transition process and we will be in touch later this term if your child has been identified as requiring additional support.

If you haven't yet had the chance, please do take a moment to visit our website and enjoy our virtual tour of the school, told through the eyes of some of our former Year 5 pupils. If you follow this link to our website, [www.emmanuelmiddle.org](http://www.emmanuelmiddle.org) (found in the Pupil Section, under *Transition*) you will find a page dedicated to the Year 4 transition. Over the coming weeks, please do look out for further information about life at Emmanuel.

Following on from Mr Christopher's letter, I would like to take this opportunity to remind you of the dates of our key transition events:

- **Monday 27<sup>th</sup> June, 7pm - New Year 5 Induction Evening (primarily for parents).** This event will provide important information regarding EMS and your child's new class tutor.
- **Friday 1st July - Transfer Day for all new Year 5 pupils (due to start in Sept 2022).** Details of this day will be shared closer to the time.

I will be writing to you again shortly after half-term to share further information, including some key admission documents that we will ask you to complete and return. In the meantime, please can I take this opportunity to thank you in advance for your co-operation in aiding the transfer process from first to middle school. If you feel we can be



of any further assistance in preparing your child for joining us or if you have any questions, then please do not hesitate to contact us by e-mailing [office@emmanuelmiddle.org](mailto:office@emmanuelmiddle.org)

Our sincerest thanks, once again, for all your ongoing support. I very much look forward to meeting you soon.

Yours faithfully,

Mrs F Weir  
Head of Year 5