



Emmanuel CE Middle School

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10th November 2022

Dear Parents/Carers,

Year 5 Residential to Heatree, Dartmoor, 2nd-5th May 2023

We are delighted to inform you of an exciting opportunity during the Spring term. Year 5 will be visiting Heatree Activity Centre in Dartmoor, Devon for an action-packed three-night stay. The children will have the chance to experience a wide range of activities, including: taking on the high ropes, tackling the low adventure; and archery. In addition to these opportunities, they will also have the chance to explore a variety of bushcraft experiences (weather permitting). The trip is designed to help develop the children's independence, resilience and self-belief, teamwork and leadership skills. In order to encourage all this, in addition to the wide range of outdoor challenges on offer, the children will also have various responsibilities throughout their stay, such as laying tables for meals, clearing up after dinner and making their beds.

The cost of the trip (which includes all transport, accommodation, meals, insurance and activities) will be £300 per pupil. For pupils who are entitled to Free School Meals the cost will be £200 per pupil.

If you would like your child to take part, please pay the £60 (FSM pupils will only need to pay £40) initial (**non-refundable**) deposit via the ParentMail system by **no later than Wednesday 23rd November 2022**. This payment system should go live on ParentMail today. This is the school's required payment method and will enable you to pay using Debit cards, Credit cards, PayPal or PayPoint. Please note that the school is unable to accept cash or cheque payments for the trip.

Your child's trip account on ParentMail will be set up with stepped instalment payment dates, but you are free to pay for the trip in full or in advance of these dates if you wish. The dates below reflect the staged payments we have to make to Heatree so we would ask parents to adhere to these.

- An initial (non-refundable) deposit of £60 (FSM £40) must be paid by Wednesday 23rd November 2022
- A second payment of £60 (FSM £40) by 1st January 2023
- A third payment of £60 (FSM £40) by 1st February 2023
- A fourth payment of £60 (FSM £40) by 1st March 2023
- A final payment of £60 (FSM £40) by 1st April 2023

For parents of those pupils who are entitled to FSM, when making a payment on ParentMail, please use "custom amount" as the system will show the full cost for all children.



The closer to the departure date the greater proportion of the £300 will have to be paid if the visit is cancelled by a parent. The school has to pay stepped deposits throughout the year that are non-refundable. This is common practice among holiday firms.

It is our hope that all Year 5 pupils will participate in the trip. The cost of the trip is based on a minimum number of pupils attending. If we do not reach that number it is possible that we may have to cancel the trip. If the trip is cancelled by the school, deposits will be returned.

During school trips and residential visits, all pupils are expected to comply with the school's rules and expectations. If, prior to this residential visit, a pupil is displaying persistent poor behaviour, then the school reserves the right to withdraw them from the visit. Any potential refund resulting from a pupil being withdrawn from the visit would be subject to Heatree's refund policy.

As we mentioned at the information evening, we are thrilled to be offering this residential opportunity again. We are greatly looking forward to witnessing the children thrive in the outdoor facilities, build their confidence and self-esteem and achieve things they never thought possible. We do hope your child will be able to join us for this exhilarating adventure. If you have any questions at this stage, please contact Miss Stinson using the office phone number or email office@emmanuelmiddle.org

Yours faithfully,

Miss C Stinson and the Year 5 Team